



SDMT Meeting Agenda

School or District	Charles Lindbergh Elementary School - Library
Date	Friday, November 17, 2023
Time	8:00am
Participants	In attendance: Ann Maccagnano, Bree Knight, JoAnn Caligiuri, Bill Foote, Lauren Diesinger, Meghan Lillis, Claire Bellia, Mindy Albanesi, Laura Waggoner
	Excused: Kelly Strong, Christy Englert, Carol Mancuso, Rachel Roberts, Kari Fuitak,
	Absent:
Approval of minutes From previous meeting	<p>Open House Review</p> <ul style="list-style-type: none"> ● Map <ul style="list-style-type: none"> ○ We will keep the map concepts for parents to use to go around the building. ○ Stamps will not be used/needed. ○ Maps will be labeled with teachers' names. ● Prize - Families can turn in their map to win extra PE or PJ day along with the stickers and bookmark. ● Continue with Food Trucks. ● We will use student ambassadors again. They did a great job! ● Possible special area teachers stand outside your classroom so more parents can go in and explore. ● Other: <ul style="list-style-type: none"> ○ Possible to schedule it the last week of September on a Thursday. ○ Remind in the flier and Shout Out that Open House is not a time for conferences. ○ Remind parents that conferences will be in . . . ● Curriculum <ul style="list-style-type: none"> ○ Teachers send out their curriculum to parents a week in advance so they can review it before coming to Open House. Include expectations in this.

	<ul style="list-style-type: none"> ○ Have a handout for parents to take home. <p>School Improvement Fund</p> <ul style="list-style-type: none"> ● Look into using these funds for a Sensory Space.
Review of responsibilities/tasks from previous meeting	Lindbergh SDMT Norms: Be on time/End on time Stay on task Set attainable goals Set agenda for the following meeting Norm Checker
Agenda	<p>1. Review Norms of Collaboration:</p> <p>2. District Agenda Items: District Representative - Kelly/Bree</p> <p>3. Building Agenda Items:</p> <ul style="list-style-type: none"> ● School Improvement Funds - Ideas <ul style="list-style-type: none"> ○ Sensory Wall - Edison Pictures <ul style="list-style-type: none"> ■ Location ■ Ideas <ul style="list-style-type: none"> ● Idea #1 ● Idea #2 ● Idea #3 ● Idea #4 ● Idea #5 ● Idea #6 Other <p>Other agenda items (may be tabled to a future meeting if time does not allow)</p>
Decision Points	
Minutes	<p>Feedback from grade levels on sensory wall:</p> <ul style="list-style-type: none"> ● We will use the hallway by the nurse's office to have the sensory wall. ● The team looked at options of what to include for the sensory hallway. ● We will review the items at the next SDMT meeting.
Responsibilities/Tasks for next meeting	
Next meeting date	December 15, 2023
Consensus Sign Off	All members of the SDMT in attendance at this meeting have reached consensus on decisions recorded in these minutes

Minutes will be submitted in pdf by the chairperson to the Office of Instruction within 10 days of approval.